



MoE's
INNOVATION CELL
(GOVERNMENT OF INDIA)



INSTITUTION'S
INNOVATION
COUNCIL
(Ministry of Education initiative)

St. Joseph's College of Arts and Science (Autonomous)

Affiliated to Annamalai University, Annamalai Nagar | Re-Accredited by NAAC with 'A' Grade (3rd Cycle)
Recognized under section 2(f) and 12 (B) of the UGC Act, 1956 | A Christian Minority Institution
St. Joseph's College Road, Manjakuppam, Cuddalore - 607001

SJC INSTITUTION'S INNOVATION COUNCIL (SJC- IIC) MEETING

Meeting No: 2


Date: 03.09.2022

Minutes of the meeting

The following details were discussed in the meeting:

- Briefing of data uploading window within the IIC portal.
- Preparation of excel sheet for data collection with appropriate fields.
- Sharing details of the activity performed to the social media in charge of the institution and get social media link. (Facebook, Twitter, Instagram).
- Report format, model report and excel sheet for data collection to be shared with members.
- Required supporting documents for activities performed (Activity report in pdf format, Activity report in word format, two images in jpg/jpeg format, filled in excel sheet). File size restricted to 2 MB.
- Submission of required data to IEDC on or before 05.09.2022 (Monday).
- Data verification to be done by Mr.M.Om Prakash, Assistant Professor BBA (CA) and Mr.I.Anand Raj, Placement/ IEDC coordinator.
- Report content correction to be done by Dr.S.Krishnan, Assistant Professor, Microbiology and Ms.W.Angel Assistant Professor, English on or before 08.09.2022 (Thursday).
- Uploading of verified data to IIC portal before 10.09.2022 (Saturday).
- To schedule and share celebration activities among various department. Each department shall perform one celebration activity on voluntary basis.
- The council has agreed to convene next meeting of the SJC-IIC members tentatively on 12.09.2022 to review the progress in previous quarter and to devise plans for upcoming quarter.




Dr. M. ARUMAI SELVAM, M.Sc., M.Phil., Ph.D.,
PRINCIPAL
St. Joseph's College of Arts & Science
(AUTONOMOUS)
CUDDALORE - 607 001.



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SJC INSTITUTION'S INNOVATION COUNCIL (SJC- IIC)

Council meeting - Attendance Sheet

Date: 03.09.2022

S.No	Name of the Member	Signature
1	Dr.M.Arumai Selvam	
2	Dr.J.Jon Arockiaraj	
3	Rev.Fr.Dr.A.Alex	
4	Dr.H.Jude Leonard Hilary	
5	Dr.A.John Pradeep Ebenezer	
6	Mr. I Anand Raj	
7	Mr.A.Albert Ravi	
8	Dr.A.R.Johnson Durai	
9	Dr.I.Benjamin Franklin	
10	Mr.M.Om Prakash	
11	Dr.A.Madeline	
12	Ms.W.Angel	
13	Dr.L.Jethruth Emelda Mary	
14	Dr.C.Devi Shyamala Mary	
15	Mr.S.Albert Nikson	
16	Ms.R.Anitha	
17	Dr.R.Krishnan	
18	Dr.A.Arulprakash	



Email : josecol27998@gmail.com | iicsjctnc@gmail.com Contact No: 04142-286311



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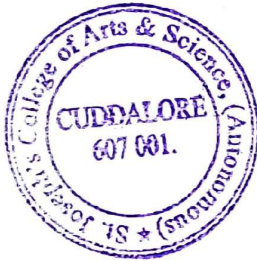
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19	Mr.S.Antony Jones	
20	Dr.S.Anand Christy	
21	Dr.P.Arul Prasad	
22	Dr.R.Rajkumar	
23	Dr.R.Sudaroli	
24	Mr.A.Mahimai Kuzhanthai Yesu	



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