

### **Meeting of the Micro-IQAC members**

Meeting of the Micro-IQAC members was conducted on 5<sup>th</sup> October 2015 for both Shift I and Shift II staff members to discuss the preparation of Department Report for the NAAC visit. The meeting was attended by Rev Fr. Secretary, Principal, Vice-Principal, Rev. Fr. Dean of Studies and Coordinator – IQAC.

### **Meeting of the Students Forum**

Students Forum meeting was conducted on 27<sup>th</sup> November 2015 for the Shift I and Shift II. The meeting was attended by Rev Fr. Secretary, Principal, Vice-Principal, Rev. Fr. Dean of Studies and Coordinator – IQAC. Student representatives of the classes represented their views and suggestions.

### **Staff Development Programme**

A Staff Development Programme on the theme “Preparing for NAAC Accreditation” was organized on 29<sup>th</sup> December 2015 for the junior staff members. Rev Fr. Secretary presided over the programme. Three sessions were conducted. Prof. M. Paul Arokiadoss Jerald, Coordinator, IQAC, Periyar Government Arts College, Cuddalore gave a lecture on “An Insight into NAAC”. Dr. Joseph C. Daniel, Coordinator, IQAC, St. Joseph’s College, Cuddalore, gave a talk on “The Preparation of Self Study Report” and Prof. M. Arumai Selvam, Vice Principal, St. Joseph’s College, Cuddalore spoke on “Accreditation Process”.