

St. Joseph's College of Arts & Science (Autonomous)

St. Joseph's College Road, Cuddalore – 607001

**PEN914 – LITERATURE, ANALYSIS, APPROACHES AND
APPLICATION**

SECTION A

1. Give any two principles of criticism.
2. What are soft skills?
3. What is the purpose of Group Discussion?
4. What is the duty of a journalist?
5. Give any two features of Report Writing.
6. What is the job of an editor?
7. Give two reasons for students committing errors.
8. What is technical writing?
9. What is blank verse?
10. What is rhythm?
11. What is Bulletin?
12. What is Internet?
13. What is practical criticism?
14. What is an interview?
15. What is a report?
16. What is Group Discussion?
17. What is a Report?
18. What is practical criticism?
19. What is Internet?

20. What is Bulletin?
21. What is an e-mail?
22. What is Group Discussion?
23. What is a resume?
24. What is style?
25. What is Richards' thesis in 'the Study of Literary Judgement'?
26. What are soft skills?
27. Define the term 'New Media.'
28. What is junk mail?
29. What qualities are expected of a reporter in reporting?
30. What is proof reading?
31. Explain the term 'business correspondence.'
32. Why should the resume be a brief but pointed one?
33. What is blank verse?
34. What is rhythm?
35. Define Interior monologue.
36. What is Proof Reading?
37. What is Internet?
38. What is practical criticism?
39. What is an interview?
40. What is a report?
41. Define Interior monologue
42. Who is a Critique?
43. What is Yellow journalism?

44. What is Press Crops?
45. What is Proof Reading?
46. What is an e-mail?
47. What is a resume?
48. What is style?

SECTION B

1. Sum up the features of practical criticism.
2. What are the advantages of the e-mail?
3. How will you present yourself before a panel of selectors for the job of a computer operator?
4. Write a note on journalistic ethics.
5. How will you report an accident to the press?
6. Give the salient features of proof reading.
7. Explain the aim of business letters.
8. How will you apply for the job of a stenographer in a company?
9. Describe the value of T.V. advertising.
10. Briefly sketch the different types of reports.
11. Who is the Subject Matter Expert (SME)?
12. Describe the various steps in editing.
13. Discuss the different types of professional documents.
14. What are the ethics of journalistic reporting?
15. Describe the value of T.V. advertising.
16. What are the features of specification?
17. Discuss the various steps in Editing.
18. What are the ethics of journalistic reporting?

19. What are the two types of inquiry letters?
20. Discuss the importance of report writing
21. What are the observations of Richards on the total meaning?
22. How are feelings expressed, according to Richards?
23. Write a note on the internet.
24. What happens in a group discussion?
25. What are the functions of a reporter?
26. What is error analysis? Explain.
27. What are the conventions followed in an official letter?
28. Briefly discuss the classification of Reports.
29. What is a 'feasibility report' and discuss its Primary objectives?
30. How to compose and reply to an e-mail effectively?
31. Analyse "Sprung Rhythm".
32. Write a note on freelance proofreading.
33. Briefly sketch the different aspects of proof-reading.
34. What are the Do's and Don'ts of GD?
35. Write a note on the common stanza forms in English.
36. Analyze "Sprung Rhythm".
37. List the common stanza forms in English?
38. Write a short note on the 'personal barriers' in communication.
39. What is a 'feasibility report' and discuss its primary objectives?
40. Briefly sketch the different aspects of proof-reading.
41. How to compose and reply to an e-mail effectively?
42. What are the guidelines to be followed before facing an interview?

43. What are the details to be included in curriculum vitae?

SECTION C

1. Discuss Richards as a literary critic with reference to 'Practical Criticism.'
2. Comment on the role of the news media in the modern age.
 3. Write a report on the feasibility of setting up a solar project to get more power for the industries.
4. How do errors occur? Discuss the steps by which they can be rectified.
5. How will you improve business correspondence for betterment of business?
6. Write an application for the post of the Inspector of Police with necessary references.
7. Describe the value of T.V. advertising.
8. Briefly sketch the different types of reports.
9. Who is the Subject Matter Expert (SME)?
10. Describe the various steps in editing.
11. Discuss the different types of professional documents.
12. What are the ethics of journalistic reporting?
13. Describe the value of T.V. advertising.
14. What are the features of specification?
15. Discuss the various steps in Editing.
16. What are the ethics of journalistic reporting?
17. What are the two types of inquiry letters?
18. Discuss the importance of report writing
19. Sum up Richards' views on reading.
20. Account for the relevance of the New Media in spreading information faster.

21. Write an essay on the presentation skills necessary for the New Media.
22. Discuss the ethical features of journalistic reporting.
23. How does an editor proofread the materials for use in his newspaper?
24. Write an application for the post of Director in the investigation wing of the department of vigilance and anti-corruption.
25. Briefly sketch the different types of reports.
26. Describe the process of Practical Criticism.
27. Write a cover letter along with a resume for the post of a professor in a reputed institution.
28. Who is the Subject Matter Expert (SME)?
29. Describe the various steps in editing.
30. Discuss the different types of professional documents.
31. Describe the process of Practical Criticism.
32. What are the features of specification?
33. Discuss the importance of report writing.
34. What are the benefits of writing specification in present tense?
35. What are the two types of inquiry letters?
36. Write a resume for the post of a professor in a reputed institution.