

**BM 618 - Human Resource Management**

**Rev. Fr. A. Alex**

**Head**

Section - A

1. Define HRM? (3 times)
2. What is job analysis? (1 times)
3. what is a transfer ?
4. Give the meaning of retraining?
5. What is meant by discipline?
6. List any two challenges of Human resource Management? (2 times)
7. Give any two reasons to say Human resource planning is important? (2 times)
8. What is gate hiring?
9. What is meant by executive development?
10. List out any two cause for grievances?
11. State the objective of Human resource Management? (1 time)
12. What aspects are dealt under the scope of HRM?
13. What is the work to be done under the HR planning?
14. what is the job design? (2 times)
15. Give any 2 uses of internal sources of recruitment? (1 time)
16. What is stress interview?
17. Define Training (2 times)
18. What is attitude survey?
19. What is meaning of Grievance? (1 time)

**Department of B.Com (Bank Management)**

20. Give meaning of Grievance (1 time)
21. Write the broad classification of HRM with its activities
22. Mention the components of job description?
23. List the steps in recruitment process?
24. What is computerized interview?
25. What are the methods followed under on the job training?
26. Give the merits of video conferencing?
27. What is BARS?
28. Give the meaning of performance evaluation?
29. What is HRM procedure?
30. Explain recruitment & selection plan
31. What do you mean by retention plan?
32. What do you mean by recruitment?
33. What is knowledge Management
34. What do you mean by job rotation? (2 times)
35. Give any two need for performance Appraisal?
36. What do you mean by 360\*performance Appraisal?
37. Give any two importance of HRM?
38. Give any two importance of HRM?
39. What is meant by selection?
40. Give any two external sources of recruitment?
41. What is meant by red hot stove rule? (1 time)
42. What is meant by Management Development?
43. What is performance Appraisal?

**Department of B.Com (Bank Management)**

44. Give any two important Objectives of HR planning?
45. Define recruitment? (1 time)

**Section - B**

1. Write a note on HR Manager?
2. Highlight the importance of HRM? (2 times)
3. Discuss the problems of HRP? (2 times)
4. Write a note on job design?
5. What are the internal sources of recruitment? (2 times)
6. Explain the process of recruitment?
7. Write a note on the principles of training?
8. Discuss the strategies to evaluate a training programme? (3 times)
9. Write a note on ways in which grievance of employees are made known to management?
10. Write a note on 360 degree performance Appraisal?
11. Discuss role of HRM in future?
12. Differentiate HRM & personal Management?
13. What are the factors that govern recruitment policy?
14. Explain the type of psychological test?
15. Explain scope of training?
16. How will you determine the training need?
17. Explain process to be adopted to evaluate performance?
18. Enumerate the essentials of good grievance procedure?
19. Mention the Quality of HR Manager.(3 times)
20. Explain the steps in job analysis process.
21. What are the factors affecting HRP?

**Department of B.Com (Bank Management)**

22. How will you conduct an effective and successful interview?
23. Discuss the significance of employee training?
24. Discuss the criteria of be set for performance evaluation.
25. What are the techniques used to identify grievances?
26. What are the objectives of HRM?
27. Process of HRM. Discuss?
28. Describe essential of selection procedure?
29. What are the characteristics of good job description?
30. Discuss how training benefits the organization.
31. Describe the objectives of training.
32. What are the uses of performance Appraisal?
33. What are the limitations of performance Appraisal?
34. Define HRM. Explain its feature?
35. What is meant by job analysis? (1 time)
36. Bring out uses of HRP?
37. Bring out different types of interview? (1time)
38. Write a note on selection process?
39. Discuss different types of training?
40. Bring out the essentials of good disciplinary system?
41. What out significance of HRM?
42. What are external sources of recruitment?
43. Discuss process of training?
44. Bring out the uses of performance appraisal.

**Department of B.Com (Bank Management)**

45. Discuss the procedure for taking disciplinary action.

**Section - C**

1. Explain function of HRM? (3 time)
2. Discuss HRP process? (3 time)
3. What are steps involved in process of selection? (2 time)
4. Explain different methods of training operatives (2 times)
5. What are different methods of performance appraisal? (2 time)
6. Give detailed note on Qualities required for HR Manager? (1 time)
7. In detail, explain process involved in taking a disciplinary action? (1 time)
8. Describe different techniques available for data collection in job analysis.
9. Explain external sources of recruitment?
10. Enumerate steps involved in training process?
11. Enumerate internal factors shaping the human resource environment of an organization.
12. "As a result of globalization and liberalization, HRM has acquired strategic importance in organization", - Discuss.
13. Discuss in detail the uses of job analysis of HRM
14. Evaluate critically the elements to be fit in a good disciplinary system.
15. Describe how you will use any five training methods?
16. Discuss various methods of recruitment?
17. Give importance of HRM?
18. What are different sources of recruitment?
19. Explain different methods of management development?

**Department of B.Com (Bank Management)**