

St. Joseph's College of Arts & Science (Autonomous)

Affiliated to Annamalai University, Annamalai Nagar | Re-Accredited by NAAC with 'A' Grade (3rd Cycle)

Recognised under section 2(f) and 12(B) of the UGC Act, 1956 | A Christian Minority Institution

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E-WASTE MANAGEMENT POLICY MANUAL

1. About the E-WASTE Management Policy

St. Joseph's College of Arts and Science (Autonomous), Cuddalore-1 provides Information Technology products such as personal computers, printers, servers, ICT tools to Faculty, Non-Teaching Staff, Administrative staff and students. Almost all Information Technology and electronic items become obsolete after prolonged usage. To ensure proper re-use, recycle of Information Technology and electronic products, E-Waste policy has been defined. This policy provides rules, regulations and guidelines for proper discarding of obsolete Information Technology, electronic and electrical related equipments.

2. Purpose of E-WASTE Management Policy

- a. The main aim of this policy is to facilitate efficient and uniform infrastructure for collection, utilization and disposal of E-Waste.
- b. To promote recycling and re-use of E-Waste.
- c. To facilitate pollution prevention practices inside the college campus that reduces E-Waste generation.
- d. To properly recycle E-Waste through recyclers authorized by the Tamil Nadu Pollution Control Board.
- e. To create awareness through seminars on E-Waste management to all sections of the society.

3. Collection of E-WASTE

- a. The E-WASTE is collected from each and every department and stocked in E-WASTE repository which is done once a year.
- b. Before collecting, all confidential and personal information is removed from the products.
- c. Year-wise stock of E-WASTE is maintained in a register.

4. Recycling of E-WASTE

- a. The E-WASTE from Information Technology tools, electrical and electronic products is handled by authorized recyclers and dismantlers only.
- b. The E-WASTE is properly recycled through recyclers authorized by the Tamil Nadu Pollution Control Board.